

## First Meeting Minutes of the Standing Committee for Implementing & Following up Strategic Plan

**Day: Tuesday**

**Date: 21/3/1438**

**Location: Rector's Office**

### **Agenda:**

- Discussing actions of Committee of updating NU mission, goals and strategic objectives.
- Discussing extension of NU strategic plan until 1440.
- Discussing third stage report of strategic plan projects and its role in achieving university mission.
- Discussing report of risks hindering implementation of NU strategic plan.
- Overviewing projects of fourth stage of NU strategic plan.

### **First Topic:**

#### **Discussing actions of Committee of updating NU mission, goals and strategic objectives**

The committee discussed what Vice-Rector of Development & Quality presented concerning updating NU mission in accordance with NCAAA recommendations and report of general secretary for implementing & following up NU strategic plan in this regard. The committee also discussed connection of university strategic plan with tenth development plan ending by 1440/2018, and Saudi Vision 2030; and updating projects of university strategic plan. The committee recommended the following decision:

### **Recommendation/ Decision**

- The committee approved extension of university strategic plan until 1440 to be consistent with tenth development plan.
- The committee approved keeping university mission, goals and strategic objectives without change until the end of tenth development plan in 1440.
- The committee approved the mechanism of updating university mission, goals and strategic objectives.
- The committee approved the list of updating projects of university strategic plan and updating projects schedule in consistency with the end of tenth development plan in 1440.

Projects of First Strategic Objective: <b><i>Achieving academic programs that can compete internationally within the framework of Islamic values</i></b>	Status
1/10 Expanding university distance learning programs	Not implemented
Projects of Second Strategic Objective: <b><i>Graduating distinguished students with great efficiency for the future.</i></b>	Status
2/7 Continuous development of program requirements to ensure effectiveness of academic activities and field training.	Not implemented
Projects of Third Strategic Objective: <b><i>Promoting the competencies and efficiency of the teaching staff</i></b>	Status
3/4 Designing mechanisms to encourage research participation and professional development of faculty members	Not implemented
3/7 Developing a plan for completing academic staff according to requirements of programs and units.	Not implemented
Projects of Fourth Strategic Objective: <b><i>Enhancing and investing in university facilities as well as utilizing new technologies.</i></b>	Status
4/12 Investing university potentialities to reinforce self-finance resources.	New
Projects of Fifth Strategic Objective: <b><i>Improving learning resources in line with the universal standards</i></b>	Status
5/7 Completion of updating labs and lecture halls according to standard criteria to achieve targeted learning outcomes.	New
Projects of Sixth Strategic Objective: <b><i>Providing excellent services and support for students.</i></b>	Status
6/10 Developing university housing for male and female students and completing its requirements according to standard specifications.	Not implemented
Projects of Seventh Strategic Objective: <b><i>Developing the financial and administrative systems according to the total quality standards.</i></b>	Status
7/3 Setting a procedures guideline for all financial and administrative tasks, characterized by quality and flexibility.	Not implemented
7/4 Developing a follow-up system for financial auditing.	Not implemented
7/12 Designing the organizational structure of Vice-Rectorship for Academic Affairs.	New
Projects of Eighth Strategic Objective: <b><i>Securing a prosperous professional future for the alumni.</i></b>	Status

8/7 Preparing effective marketing programs for alumni based on a study on identifying the fields and needs of employment from academic program alumni.	Not implemented
Projects of Ninth Strategic Objective: <b><i>Developing academic research policy to support sustainable development</i></b>	Status
9/7 Expansion of research projects to support scientific research activities in the service of national issues and Najran community.	Not implemented
9/8 Designing and implementing a mechanism for encouraging creativity and innovation by university faculty members and students.	New
9/9 Designing and implementing a mechanism for marketing scientific research results.	New
Projects of Tenth Strategic Objective: <b><i>Improving Post-Graduate Programs</i></b>	Status
10/7 Developing abilities of scholars to cope with scholarship requirements.	Not implemented
Projects of Eleventh Strategic Objective: <b><i>Continuous and Effective Commitment to Community Service</i></b>	Status
11/1 Establishing a university central administration for community partnership.	Not implemented
11/9 Designing a mechanism for developing academic consultative work through establishing specialized <u>experience houses/think tanks</u>	Not implemented. Updating name according to plan of Studies Institute.
11/10 Establishing a unit for sponsoring students with special needs and injuries in southern border.	New
11/12 Developing university participations in national and historic events related to identity and heritage of KSA and Najran.	Not implemented
11/15 Designing an integrated system for media communication and reinforcement of mental image.	New
Projects of Twelfth Strategic Objective: Establishing a framework for national, regional, and global cooperation and partnership.	Status
Studying aspects of cooperation with pre-university education sector.	Not implemented

## Second Topic:

### Discussing the third stage report of strategic plan projects and its role in achieving NU mission

A summary of the report by the General Secretary for Implementing & Following up University Strategic Plan on the third stage projects of university strategic plan and its achievements on the level of university mission and strategic objectives was submitted. The report showed that achievement percentage of university strategic plan is 75.1%, and that the three stages prior to university strategic plan projects contributed to

achieving 60% of NU mission. After discussing the report, the committee recommended the following decision:

### **Recommendation/ Decision**

The committee decided to deputize Vice-Rector of Development & Quality to address and follow up university academic and administrative units to accelerate accomplishing stalled projects of the third stage of strategic plan, particularly those projects related to reinforcing university situation concerning institutional accreditation by NCAAA.

### **Third Topic:**

#### **Discussing report of risks hindering implementation of NU strategic plan**

The committee discussed the report submitted by the General Secretary for Implementing & Following up University Strategic Plan on risks that hinder implementing the plan in the fourth stage, the most important elements shown as follows:

- Financial risks,
- Risks of southern border problem,
- Kingdom economic attitudes and their effect on implementing the plan,
- Updates of Saudi Vision 2030.

The report also dealt with the effect of these risks on:

- Achieving NU mission and strategic objectives,
- Performance of work teams in the projects,
- Availability of technical and technological requirements necessary for the project,
- Quality of project outputs and
- Schedule of projects and difficulty of implementing some of them.

### **Recommendation/ Decision**

The committee decided to refer the report to the Standing Committee for Crisis Management to discuss it and present its recommendations necessary for addressing such risks.

### **Fourth Topic: Overviewing projects of fourth stage of university strategic plan.**

#### **A) New Projects**

5/7 Completion of updating labs and lecture halls according to standard criteria to achieve targeted learning outcomes.

6/10 Developing university housing for male and female students and completing its requirements according to standard specifications.
7/3 Designing a procedures guideline for all financial and administrative tasks, characterized by quality and flexibility.
7/12 Designing the organizational structure of Vice-Rectorship for Academic Affairs.
8/7 Preparing effective marketing programs for alumni based on a study on identifying the fields and needs of employment from academic program alumni.
9/9 Designing and implementing a mechanism for marketing scientific research results.
11/9 Designing a mechanism for developing academic consultative work through establishing specialized experience houses/think tanks.
11/15 Designing an integrated system for media communication and reinforcement of mental image.
11/10 Establishing a unit for sponsoring students with special needs and injuries in southern border.

### **B) Extended Projects**

(1/5) Preparing university college programs for getting local and international accreditations.
(3/2) Studying training needs for university academic staff and their equivalents.
(3/3) Designing and implementing a training plan for faculty members and their equivalents.
(6/1) Specifying the various extra-curricular consultative services for male and female students.
(7/8) Specifying training needs for administrative and financial departments.
(7/9) Designing and implementing a training plan for developing capabilities of administrative and financial departments.
(3/11) Establishing a system for following up training effect and the effectiveness of training for faculty members and their equivalent.
(7/10) Establishing a system for following up training effect and the effectiveness of training for administrative and financial departments.
(7/11) Establishing a system for following up administrative units in abiding by university policy and mission.

### **Recommendation/ Decision**

The committee approved the list of the fourth stage projects and decided to deputize Vice-Rector of Development & Quality to specify and coordinate a date for submitting projects' action plans to deans of both colleges and supporting deanships (directors of strategic plan projects).

<b>No.</b>	<b>Name</b>	<b>Position</b>	<b>Signature</b>
<b>1</b>	Prof. Mohamed Ibrahim Al-Hassan University Rector	Head of Committee	
<b>2</b>	Dr. Mohamed Ali Faye University Vice-Rector	Member	
<b>3</b>	Prof. Mohamed Sultan Alaasiry Vice-Rector of Post-Graduate Studies & Scientific Research	Member	
<b>4</b>	Dr. Yahya Suliman Alhefdhy Vice-Rector of Development & Quality/ Dean of Deanship for Development & Quality	Member	
<b>5</b>	Dr. Jubran Marei Alqahtany Vice-Rector of Academic Affairs/ Dean of Faculty of Medicine	Member	
<b>6</b>	Dr. Fahd Ali al-Qammash General Supervisor of Financial Affairs	Member	
<b>7</b>	Mr. Mohamed Ahmed Al-shibly General Director of Faculty Members & Personnel Affairs	Member	
<b>8</b>	Dr. Ibrahim Mustafa Shaaban Head of Strategic Planning Unit	Member	